

CLOCKWORK
MEDICAL

Exhibitor Information

Wexham Park International Cruciate Ligament Meeting

15th & 16th November 2018
Ascot Conference Centre



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Venue / Travel Directions

Full address: The Pavilion Suite, Ascot Conference Centre, Ascot, Berkshire, SL5 7JX.

If you are using a SAT NAV please use the postcode **SL5 7JX**.

For full directions, please go to <http://www.wexhamcruciate.co.uk> and click on "The Venue Tab".

Car Parking

Parking is free of charge for all delegates attending the conference, car parking is located opposite the main entrance Car Park 3.

Exhibition Area



This is situated in **Pavilion Suite 3**, adjacent to the main lecture theatre. This is a self-contained area with ample natural daylight and is where tea, coffee and lunch will be served.

Build Up

Access to the Pavilion is from **15.00hrs on Wednesday 14th November** or from 07.30am on Thursday 15th November – although please note stands will need to be completed by 08.00am.

Entry to the Grounds is via Gate 34 located next to the main conference reception on Ascot High Street or alternatively via the Service Road and Service Yard located on Winkfield Road. Please Note vehicles in excess of 2.8m must use Gate 34 only.

Once unloaded all vehicles must be moved to Car Park 3.

The Pavilion is situated on the first floor, with external stair access from the stadium grounds directly into the Pavilion from the Plaza Lawns. Maximum door access is 2370mm high x 1480mm wide.

There is also a service lift the door access is 2080mm high x 900mm wide.

Break Down

Exhibitors located in the yellow area can break stands down after the tea break on Friday. Those located in the main lecture room can break down at the end of the conference at 17:00. Please Note all items must be removed from site by close of business on Friday 16th November.

Exhibition Stand Size Limits

Each company has a space of 3 meters wide by 2 meters deep for display purposes. The maximum build height is 2.8 meters. There are also ample 13amp power points. **It would be advisable to bring an extension lead with you.**

Deliveries and Collections

Sending Items to the Ascot Conference Centre in Advance

If you wish to send equipment / displays in advance all packages need to be clearly addressed **FAO Heather Wood, Ascot Race Course, Ascot, Berkshire, SL5 7JX. CLEARLY MARKED** Cruciate Ligament Event 14th 15th 16th November 2018.

Deliveries will only be accepted from Tuesday 13th November onwards.

Each package needs to have full details of who will claim the package, please note we cannot accept liability for any damage or loss of packages.

Storage

We have allocated a room on the ground floor for storage during the event, please see the organisers at the event for directions.

Stand Security

There is no overnight security guaranteed for exhibition stands or storage, it would be advisable to ensure all valuables are removed from the stand overnight.

Pack Inserts

Should you wish to have an insert into the delegate pack, please supply 150 inserts (no more than A4 4 pages) **by Friday 10th November** to me at the following address:

Clockwork Medical, 1 Fishwell Court, Skillington, Grantham, Lincs, NG33 5ES.

Please mark up as "Inserts for Cruciate Ligament Meeting".

Wi Fi

Wi Fi is available at the venue.

Evening Drinks Reception

There will be an early evening drinks reception on Thursday 15th November from approximately 18.00hrs in the Nijinsky Bar. Please see the organisers for directions

Contact Numbers On-Site for Messages

David Booth: 07966 272919

Should you have any questions, please do not hesitate to call me on:
01476 860759 or email: orthoconferences@clockwork-uk.com

Accommodation

The nearest hotels are:

Macdonald Berystede Hotel & Spa, Ascot

Bagshot Road

Sunninghill

Ascot

Berkshire SL5 9JH

<http://www.macdonaldhotels.co.uk/our-hotels/macdonald-berystede-hotel-spa/>

Tel: 01344 623311

Hilton Bracknell

Bagshot Road

Bracknell

RG12 0QJ

<http://www3.hilton.com/en/hotels/united-kingdom/hilton-bracknell-BRAHNNH/index.html>

Tel: 01344 424801

Travelodge Bracknell

London Road

Binfield

Nr Bracknell

RG12 8TX

<https://www.travelodge.co.uk/hotels/15/Bracknell-hotel>

Tel: 08719 846015

All rooms are strictly subject to availability and the organisers cannot accept any responsibility for bedroom bookings.

Full details on the course, including timetable and links to accommodation, can be found on our web site <http://www.wexhamcruciate.co.uk>